

Privacy Notice

Effective Date: 27 May 2026

Data Controller: Worldwide Missionary Convention Charity Number: NIC101371

The Worldwide Missionary Convention operates the website worldwidemission.org. We act as the **Data Controller** for the personal data processed through this website. This means we are responsible for deciding how and why your personal data is used, and ensuring it is handled securely in compliance with the UK GDPR and the Data Protection Act 2018.

1. Lawful Bases for Processing Your Data

Under the UK GDPR, we must have a valid legal reason to process your personal data. The table below outlines what we collect, why we use it, and our lawful basis for doing so:

Data Type	Purpose	UK GDPR Lawful Basis
Contact Data (Name, email, phone)	Newsletter sign-ups & general	Consent: You explicitly give us permission when you sign up or contact us. You can withdraw this at any time .
Registration Data (Name, address, church)	Processing your event/convention	Performance of a Contract: We need this information to fulfill your booking and provide your tickets.
Financial Data (Billing address, payment details)	Processing donations or ticket	Performance of a Contract & Legal Obligation: Necessary to process transactions and fulfill tax/accounting laws.
Technical Data (IP address, browser type)	Website optimization and security	Legitimate Interests: It is in our legitimate interest to keep our website secure and functioning smoothly.

2. How We Share Your Data

We do not sell or rent your data. We only share your personal data with trusted third parties who help us run our ministry, under strict data processing agreements:

- **Payment Processors:** (e.g., Stripe, Stewardship, Sumup) to securely process payments. We do not store your credit card details.
- **Email & Tech Providers:** (e.g., Send-grid, Campaign Monitor, Hetzner) to deliver newsletters and keep our website running.
- **Legal Authorities:** Only if required by law, or to protect the safety and rights of our organization and attendees.

3. International Data Transfers (Outside the UK)

Because the Worldwide Missionary Convention operates globally, your data may be transferred to and stored in countries outside the UK (such as the United States).

Whenever we transfer your data outside the UK, we ensure it receives a similar degree of protection by ensuring at least one of the following safeguards is implemented:

- We transfer data to countries that have been deemed to provide an adequate level of protection for personal data by the UK government.
- We use specific **Standard Contractual Clauses (SCCs)** or the **International Data Transfer Addendum (IDTA)** approved by the UK government, which give personal data the same protection it has in the UK.

4. Data Retention: How Long We Keep Your Data

We will only retain your personal data for as long as reasonably necessary to fulfill the purposes we collected it for, including for the purposes of satisfying any legal, regulatory, tax, accounting, or reporting requirements.

- **Donation & Financial Records:** Retained for **6 years** following the end of the financial year in which the transaction occurred, to comply with UK tax (HMRC) laws.
- **Marketing/Newsletter Data:** Kept until you withdraw your consent or unsubscribe.
- **Event Registrations:** Retained for **2 years** after the convention concludes to handle any follow-up enquiries or statistical mapping.
- **Unsubscribed:** You will be unsubscribed if have been an inactive subscriber for over 3 years.

5. Your Legal Rights

Under UK data protection laws, you have rights we must uphold:

- **Right of Access:** You can ask for a copy of the personal data we hold about you (a "Subject Access Request").
- **Right to Rectification:** You can ask us to correct inaccurate data.
- **Right to Erasure:** You can ask us to delete your data ("the right to be forgotten") in certain circumstances.
- **Right to Restrict or Object to Processing:** You can object to us processing your data, especially for direct marketing.
- **Right to Data Portability:** You can request that we transfer your data to another organization.

If you wish to exercise any of these rights, please contact us at the email address below. We will respond to your request within **one month**.

6. How to Complain

If you have any concerns about our use of your personal data, you can make a complaint to us directly using our contact details below.

You also have the right to complain to the **Information Commissioner's Office (ICO)**, the UK statutory regulator for data protection, if you are unhappy with how we have used your data.

ICO Contact Details:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Helpline number: 0303 123 1113

Website: www.ico.org.uk

7. Contact Us

If you have any questions about this Privacy Notice or wish to exercise your data rights, please contact our Data Protection Lead:

Email: secretary@worldwidemission.org

Postal Address: Worldwide Missionary Convention, Hamilton Road Presbyterian Church, Prospect Road, Bangor, BT20 4LN